

BIT MEMORANDUM ILO CC - Monsieur Milan KUBR Chef, F/MAN BIT - GENEVE  - Monsieur Louis NDABA Directeur BIT - KINSHASA	To A	Monsieur ISHWARDAS Experts BIT - GENEVE
	From De	Christine BOCKSTAL Experte-Coordinatrice <i>C. Bockstal</i>
	Your Ref. Votre	Date
	Our Ref. Notre	RWA/90/008 Initial(e)s      CB/mn 166 Date      11.09.90

Subject :      Projet RWA/90/008 "Micro-réalisations"  
Objet      Revised CTA Manual

1. Ayant appris qu'une version anglaise du "Manual of Procedures for Chief Technical Advisers on Preparation and Implementation of Technical Co-operation Projects", édition 1990, était disponible, je vous saurais gré de bien vouloir m'en faire parvenir un exemplaire. Le Manuel du CTP en ma possession date de 1976.
2. Par avance, je vous en remercie.

ILO MEMORANDUM BIT

cc : EMPLOI RELPROF  
SECTOR SEC SOC  
STAT PERS  
FINAD FORM  
TRAVAIL PROMOTEC  
EQUIPRO EXPERTS  
EDUC ACT/EMP

(By separate minute)

To : Regional Offices, Area Offices  
and Chief Technical Advisors

From : Mr. F. Trémeaud, ADG, Director,  
DECOTEC

Ref : TAP 2-0-11-01

Date : 18.5.90-

KI/js

REVISED CTA MANUAL

Classement N°.....  
Date...1.2...JUN...1990.....  
A traiter par.....  
REVISED Manual of

1. I am pleased to send you herewith the Procedures for Chief Technical Advisors on Preparation and Implementation of Technical Co-operation Projects.

2. The main purpose of this manual is to provide CTAs with all the essential information they will need on procedures covering the non-technical aspects of their work. While CTAs are expected to be the main users it should be of use to others as well.

3. We intend to improve the manual constantly in terms of its content and presentation. To do this, the users co-operation is essential. Each user of the manual is, therefore, encouraged to keep notes on ideas for improvements as they occur and to pass them on to the chief of Technical Co-operation Promotion Branch, Technical Co-operation Department.

4. I hope CTAs, and others who use the manual will find this revised version an adequate and useful aid in discharging their responsibilities.

N.B. Please note that for the time being only the English version has been updated.

Manual of procedures  
for chief technical advisers  
on preparation and  
implementation of  
technical co-operation projects

International Labour Office  
Geneva

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BIT M E M O R A N D U M ILO  cc - Monsieur Louis BARSACQ BIT - GENEVE	To	Madame LANSKY		
	A	F/MAN		
		BIT - GENEVE		
	From	Christine BOCKSTAL		
De	Experte-Coordinatrice <i>CB</i>			
Your Ref.				
Votre				Date
Our Ref.	RWA/90/008	Initial(e)s	CB/mn	
Notre	164		Date	11.09.90

Subject : Projet RWA/90/008 "Micro-réalisations"  
 Objet : Demande de documentation

1. Ayant eu connaissance de la parution des documents suivants, édités par le BIT (EMP/TECH), je vous serais reconnaissante de bien vouloir nous en faire parvenir 1 exemplaire en débitant, si nécessaire, le compte du projet :

- Conservation des légumes à petite échelle, BIT, Série Technologie, dossier technique n° 13, édité en 1990 ; *OK*

- Conservation des fruits à petite échelle, BIT, Série Technologie, dossier technique n° 14, édité en 1990. *OK*

2. Je vous remercie de votre collaboration.